



Course Syllabus



Course Title:	Meet MCTC Engineers And Superintendents
Date:	June 30, 2015
Time:	2:00 – 5pm
Instructors:	<p>The Solis Group / Brent Bishop</p> <p>Brent has over 15 years of professional experience managing labor compliance and workforce participation monitoring and enforcement for numerous large scale public works projects, including the management on several community colleges, educational institution and other public and private agency projects. He is a highly effective compliance officer, providing timely communication and notices to the client, contractors and the project team. Brent interfaces with the agency’s construction teams and project contractors in an effort to monitor contractors’ compliance with prevailing wage regulations and workforce participation goals on largescale construction projects and programs. Brent’s key strengths as a project manager are his ability to anticipate, identify and resolve potential compliance issues and to ensure that agency objectives are met without impact to project schedules or budgets. He is also experienced with labor compliance software, including eMars and LCPtracker.</p> <p>Construction Management Systems & Ins. / John H. Johnson</p> <p>John has 30 years of experience in the construction industry as a construction manager, site superintendent, and building inspector. Over the many years of working with all types of contractors on many different types of federal, state and local public works projects, a common fact was revealed. “If small contractors, who are experts in their trades, receive the proper training and technical support, they could be more competitive and more profitable.” John is an advocate for small businesses and is dedicated to providing support services that get results. He has been responsible for helping contractors: with getting bonded for the first time, with building relationships with large contractors and negotiating joint-ventures.</p> <p>John has a well-rounded background which includes, but not limited to: Estimating, Scheduling, Job Cost Accounting, Business & Construction Management Consulting. John believes that “<i>we solve problems first and investigate later.</i>”</p>



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Location	SDCOC: 4007 Camino del Rio So. Ste. 206, San Diego, CA 92108
Goals/Objectives	<p>Labor Compliance Training to Include:</p> <ul style="list-style-type: none"> ▪ Key dates for Senate Bill 854 (SB-854) ▪ Contractor registration requirements (SB-854) ▪ Restrictions on unregistered contractors (SB-854) ▪ Web-based labor compliance monitoring ▪ Payment of prevailing wages ▪ Davis Bacon and State Prevailing Wage Rates ▪ How to calculate rates properly for scopes of work with long lead times <p>Meet MCTC Engineers and Superintendents:</p> <p>The goal is to have contractors meet the engineers and superintendents during the bidding process so they can get their questions answered before submitting bids. The ultimate goal is to give the contractors more confidence so that they will actually submit bids.</p>
Training Approach	<p>The first 10 to 15 minutes will consist of the welcome and introductions. The next 30 minutes will be the Labor Compliance Training: Key Dates, Contractor Registration, Restrictions, Web-based Monitoring and Payment of Prevailing Wages presented by: Brent Bishop. The next 45 minutes will be Comparing Davis Bacon and State wage rates and Calculating rates for long lead times presented by: John Johnson. There will be a 10 - 15 minute break. The last hour and 15 minutes will be spent having the contractors engage in a discussion with the MCTC Engineers and Superintendents.</p>
Course Contents	<ul style="list-style-type: none"> ▪ Labor Compliance Training ▪ Meet MCTC Engineers and Superintendents
Course Outline / Agenda	See Attachment A for detailed outline of topics and agenda.

Attachment A Training Class Outline

AGENDA

Meet MCTC Engineers and Superintendents

- I. Welcome and Introductions – The main purpose for this training course
- II. Senate Bill 854 (SB 854) Requirements
 - a. Key Dates
 - i. April 1, 2015
 1. Contractors must be registered to be awarded public work contracts
 - ii. June 30, 2015
 1. Date by which contractors must re-register to avoid penalty (have 90 days to re-register and pay fine)
 - iii. January 1, 2016
 1. Public works contractors must submit certified payroll records (CPR's) online to the labor commissioner
 - b. Contractor Registration and Re-registration
 - i. Registration requirements
 1. Contractor must be registered to bid on and be awarded public works projects
 - a. Contractors must re-register by June 30, 2015 to avoid penalty
 - b. Contractors that do not re-register by June 30, 2015 must pay the \$300 registration fee, plus an additional \$300 penalty to keep working on public projects
 2. Unregistered contractors are prevented from:
 - a. Bidding on new contracts
 - b. Being awarded a contract
 - c. Continuing to work on an existing contract (until registered)
 - d. Critical to re-register every fiscal year
 - i. Department of Industrial Relations (DIR) fiscal year is July 1st to June 30th
- III. Labor Compliance Monitoring Program (LCMP) - Overview
 - a. Automated/Comprehensive Labor Compliance Entry and Tracking

- b. Web-based Labor Compliance Monitoring
 - i. SANDAG Labor Compliance Monitoring System (LCMS)
 - 1. Using LCPtracker web-based software
 - ii. Easy to use and access prevailing wage information
 - iii. Reduces paperwork
 - iv. Improves resource management for prevailing wage input
 - v. Available 24/7 to SANDAG contractors
 - vi. Automated email communications with contractors

IV. Labor Compliance Requirements

- a. Payment of Prevailing Wages
 - i. Based on Advertisement Bid Date of Project
 - 1. Wage Determinations per work scope
 - 2. Possible pre-determined increase(s) for Wage Determinations
 - ii. Apprentice Requirements – State Requirements
 - 1. Need to request Apprentices if using an Apprenticeable work craft
 - 2. Need to fulfill Apprentice ratio set by the DIR 1:5 hourly ratio
 - 3. Apprentice must be registered in a state-approved Apprentice program
 - 4. Apprentice certificates are valid until completion of program
 - iii. Apprentice Requirements – Davis-Bacon/Department of Labor (Federal) Requirements
 - 1. Apprentice certificates are valid for 90 days and must be submitted every 90 days if Apprentice(s) is/are still active on the project

V. Davis Bacon and State Prevailing Wage Rates

- a. Open the Federal Davis Bacon Wage and State Prevailing Wage websites
 - i. Explain why contractors must know the federal and state determinations
 - ii. Explore specific classifications related to attendees including apprentices
 - iii. Point out the differences between federal and state classifications and wage rates
- b. How to calculate rates properly for scopes of work with long lead times

- VI. Meet MCTC Engineers and Superintendents
 - a. Engineers and Superintendents will be set up as a panel
 - b. Each contractor (as they sign in) will be given a card to write their questions on
 - c. The MCTC procurement team will prepare some FAQ's, also
 - d. John Johnson will be the facilitator
 - e. Other members of the procurement team will be prepared to ask and answer appropriate questions as well
 - f. Everything will be done in an orderly manner and will follow the flow
 - g. Document any follow necessary after the event is over

- XIII. Closing discussion and collection of Evaluation Survey